Hidden Valley
PRESCHOOL

4409 London Road

Duluth, MN 55804

katie.hiddenvalley@gmail.com

(218) 348-6814

School Year Session Registration 2020-2021: New Students
Early Enrollment Deadline December 13th, 2019

<u>I am applying for:</u>

❏ 5 days/week   ❏ 3 days/week (M, W, F)   ❏ 2 days/week (T, Th)

If you have questions about scheduling, please contact Katie at katie.hiddenvalley@gmail.com

Child's Name: _____ Gender: _____
First   Middle   Last

Child's Name Used: _____ Child's Date of Birth: _____ / _____ / _____
(This is the name they will practice writing/spelling)

Child's Address: _____
Street   City   State   Zip

Child lives with: ❏ Mother ❏ Father ❏ Both ❏ Other _____

Parent/Guardian Contact Information

Name: _____

Email: _____

Phone (_____) _____ - _____

❏Address is same as child's

❏Address is different than child's:

_____

_____

Occupation _____

Work Phone (_____) _____ - _____

Name: _____

Email: _____

Phone (_____) _____ - _____

❏Address is same as child's

❏Address is different than child's:

_____

_____

Occupation _____

Work Phone (_____) _____ - _____

Sibling Information (if applicable)

Sibling's Name	Gender	Date of Birth	Current Day Care/School

Student Information

1. Previous Preschool/Day Care Experience:

   Name(s):_____

   Dates Attended: _____

2. A child must be toilet-trained by July 1st of the year he/she enters preschool. At the date of this application, does your child take full responsibility for their toileting needs?

   ❏ Yes   ❏ No

   Any additional comments about your child's toilet-training progress:

   _____
   _____

3. What prompted your interest in Hidden Valley Preschool?

   _____
   _____

4. What are you hoping we can provide for your child?

   _____
   _____

5. Are there any special accommodations you think your child would benefit from?

   _____
   _____

6. Is there anything else that you would like us to know?

   _____
   _____
   _____

School Year Schedule:

Monday through Friday, 7:00am – 5:30pm. We align with Duluth Public School's start and end dates. We offer a separate summer session during June, July, and August that has its own application process.

Application Fees and Tuition:

The school year tuition is divided into nine payments, to be paid at the beginning of each month. The first payment is due on September 1st and the last payment is due May 1st.

	Application Fee (Due with Application)	Monthly Payment (Sep. 1st- May 1st)	Total Amount (Application Fee + Tuition)
5 days/week	$300	$825	$7725
3 days/week (M W F)	$175	$550	$5125
2 days/week (T Th)	$100	$350	$3250

- Cash or a check written to "Hidden Valley Preschool" is currently accepted.
- The non-refundable application fee is to be paid at the time of registration. This fee is in addition to tuition payments. (It is used to hold your place, and once the school year begins, it is applied to our snack budget. It amounts to about $1.50 per day for your child to provide healthy organic snacks throughout the year).
- Upon receiving your registration form and application fee, you will be contacted via e-mail to confirm your acceptance.
- **If your child has been accepted, and you withdraw for any reason, none of the application fee will be refunded**. **If the preschool later withdraws its acceptance of your child due to violation of our Child Care Policies Manual, none of the application fee will be refunded**.
- The 2019-2020 Child Care Policies Manual is currently available at online at hiddenvalleypreschool.org/forms. The manual will be updated there for the 2020-2021 school year by January 1, 2020.
- You will be contacted during the summer with our additional forms, a list of supplies to bring, and a request for immunization records.
- Please turn in completed and signed registration form along with cash/check for application fee (written to Hidden Valley Preschool) to the tuition box at preschool or you may mail to: Hidden Valley Preschool 4409 London Road Duluth, MN 55804

Withdrawal During the School Year:

Hidden Valley Preschool limits its enrollment to 12 students per day to provide the best service to its students. Accordingly, if your student withdraws, for any reason, from the program after July 1 of the year the child enters preschool, you are financially responsible for the entire Academic School Year tuition. This requirement may be waived only in the sole discretion of Hidden Valley Preschool.

I have read the above application and agree to comply with the terms as stated.

Signed_____ Date_____