



4409 London Road

Duluth, MN 55804

katie.hiddenvalley@gmail.com

(218) 348-6814

## FALL REGISTRATION FOR 2019-2020 SCHOOL YEAR

(EARLY ENROLLMENT DEADLINE IS THURSDAY, DECEMBER 6TH, 2018)

I am applying for:

5 days a week

3 days a week (M, W, F)

2 days a week (T, Th)

If you have questions about scheduling, please contact Katie at [katie.hiddenvalley@gmail.com](mailto:katie.hiddenvalley@gmail.com)

Child's Name: \_\_\_\_\_ Gender: \_\_\_\_\_

First

Middle

Last

Child's Name Used: \_\_\_\_\_ Child's Date of Birth: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

(This is the name they will practice writing/spelling)

Child's Address: \_\_\_\_\_

Street

City

State

Zip

Child lives with:  Mother  Father  Both  Other \_\_\_\_\_

In case you cannot be reached in an emergency, who should we contact?

Name: \_\_\_\_\_

Phone: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Relationship: \_\_\_\_\_

Sibling's Name	Gender	Date of Birth	Current School/Grade

### PARENT/GUARDIAN INFORMATION:

Name: \_\_\_\_\_

Email: \_\_\_\_\_

Phone (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Address is same as child's

Address is different than child's (please list below):

\_\_\_\_\_

\_\_\_\_\_

Occupation \_\_\_\_\_

Work Phone (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Name: \_\_\_\_\_

Email: \_\_\_\_\_

Phone (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Address is same as child's

Address is different than child's (please list below):

\_\_\_\_\_

\_\_\_\_\_

Occupation \_\_\_\_\_

Work Phone (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

### FOR NEW APPLICANTS

1. Previous Preschool/Day Care Experience: \_\_\_\_\_  
Name Dates Attended

2. A child must be toilet-trained by July 1st of the year he/she enters preschool. At the date of this application, does your child take full responsibility for their toileting needs?  
 Yes  No Any additional comments about your child's toilet-training progress: \_\_\_\_\_

\_\_\_\_\_

3. What prompted your interest in Hidden Valley Preschool? \_\_\_\_\_

\_\_\_\_\_

4. What are you hoping we can provide for your child? \_\_\_\_\_

\_\_\_\_\_

5. Are there any special accommodations you think your child would benefit from? \_\_\_\_\_

\_\_\_\_\_

6. Is there anything else that you would like us to know? \_\_\_\_\_

\_\_\_\_\_

**School Year Schedule:**

- Monday through Friday, 7:00am – 5:30pm. We align with Duluth Public School’s start and end dates.
- We offer a separate summer session during June, July, and August that has its own application process.

**Application Fees and Tuition:**

	<b><u>Application Fee</u></b> <b>(Due with registration)</b>	<b><u>Monthly payment</u></b> <b>(Sep. 1st — May 1st)</b>	<b><u>Total Amount</u></b> <b>(Application Fee + Tuition)</b>
<b>5 days/week</b>	<b>\$300</b>	<b>\$825</b>	<b>\$7725</b>
<b>3 days/week (M W F)</b>	<b>\$175</b>	<b>\$550</b>	<b>\$5125</b>
<b>2 days/week (T Th)</b>	<b>\$100</b>	<b>\$350</b>	<b>\$3250</b>

- The school year tuition is divided into nine payments, to be paid at the beginning of each month. The first payment is due on September 1<sup>st</sup> and the last payment is due May 1st.
- Prices are subject to change if registering more than one year in advance of attending.
- Cash or a check written to “Hidden Valley Preschool” is currently accepted.
- The non-refundable application fee is to be paid at the time of registration. This fee is in addition to tuition payments. (It is used to hold your place, and once the school year begins, it is applied to our snack budget. It amounts to about \$1.50 per day for your child to provide healthy organic snacks throughout the year).
- Upon receiving your registration form and application fee, you will be contacted via e-mail to confirm your acceptance.
- **If your child has been accepted, and you withdraw for any reason, none of the application fee will be refunded.**
- **If the preschool later withdraws its acceptance of your child due to violation of our Child Care Policies Manual, none of the application fee will be refunded.**
- The 2018-2019 Child Care Policies Manual is currently available at online at [hiddenvalleypreschool.org/forms](http://hiddenvalleypreschool.org/forms). The manual will be updated there for the 2019-2020 school year on December 1st, 2018.
- You will be contacted during the summer with our additional forms, a list of supplies to bring, and a request for immunization records.
- Please turn in completed and signed registration form along with check for application fee (written to Hidden Valley Preschool) to the tuition box at preschool or you may mail to:

Katie Rosenthal  
4409 London Road  
Duluth, MN 55804

**Withdrawal During the School Year:**

Hidden Valley Preschool limits its enrollment to 12 students per day to provide the best service to its students. Accordingly, if a student withdraws, for any reason, from the program after July 1 of the year the child enters preschool, you are financially responsible for the entire Academic School Year tuition. This requirement may be waived only in the sole discretion of Hidden Valley Preschool.

I have read the above application and agree to comply with the terms as stated.

Signed \_\_\_\_\_ Date \_\_\_\_\_